

## **ROSEMARKET COMMUNITY COUNCIL**

### **Minutes of monthly meeting held at the Village Hall, Rosemarket on Monday 9<sup>th</sup> May 2011**

**Apologies :** None

**Present :** C’llrs Evelyn Poar (Chairman), Rhys Jones, David Wildman, Tony Young, Barbara Summons, M.B.E., Alan Taylor; Peter Horton (Clerk).

#### **Minutes of the April monthly meeting**

The minutes were agreed as an accurate record, and signed by the Chairman (Proposer C’llr Barbara Summons, seconder C’llr Alan Taylor).

#### **Matters arising**

There were no matters arising that required discussion

#### **Plans**

##### **Applications**

**10/1242/PA (dwelling, 7, The Glades, Rosemarket; applicant Mr. Anthony Jevons) – No comment.**

[NOTE : C’llr David Wildman declared a personal and prejudicial interest as the local County Councillor who might be called upon to speak at Planning Committee if the applications should come before the Committee, and did not participate in the discussion of the applications].

#### **Accounts**

##### **Internal audit**

Members were informed that the internal audit had been completed satisfactorily. It had been noted that two old uncashed cheques totalling £31 should be deleted, and the amounts shown on the 2011/12 accounts as being returned to the Community Council accounts.

##### **Statement of Accounts and Annual Governance Statement.**

Members accepted the annual statement of accounts, and completed the annual governance statement. The appropriate boxes on the audit form were signed and dated by the Chairman and Clerk as required.

##### **Charitable donations**

Members agreed to send donations of £50 each to the following charities :

Mencap Pembrokeshire, Rosemarket Chapel (for graveyard Maintenance), Citizens Advice Bureau, Samaritans.

##### **Payments**

Mencap Pembrokeshire	:	£50-00
Rosemarket Chapel (graveyard maintenance)	:	£50-00
Citizens Advice Bureau	:	£50-00
Samaritans	:	£50-00
AON Insurance	:	£356-71
P.C.C. (grass-cutting)	:	£728-28
Gill Gill (For internal audit)	:	£25-00

Clerk’s pay

Members agreed to increase the Clerk’s pay by 4.25%, in line with inflation, effective from April 1st 2011.

The above items were agreed by Members (Proposer C’llr David Wildman, seconder C’llr Alan Taylor)

## **ROSEMARKET COMMUNITY COUNCIL**

### **Minutes of monthly meeting held at the Village Hall, Rosemarket on Monday 9<sup>th</sup> May 2011**

#### **Correspondence**

- 1) P.C.N.P.A. – Consultation on supplementary planning guidance – noted.
- 2) P.C.C. – Guidance on combating illegal spontaneous events – noted.
- 3) Clerks & Councils Direct (May issues) – Magazine – copies circulated to Members.
- 4) P.C.C. – LDP consultation on alternative sites – Members considered the two alternative sites around the Village. It was agreed that the first alternative site should be opposed (proposer C’lir Alan Taylor, seconder C’lir Tony Young), and no comment be made on the site opposite the Glades.
- 5) PAVS – Volunteer Bulletin – passed to C’lir Barbara Summons for noticeboard.

#### **Discussion of arrangements in connection with Clerk’s forthcoming sabbatical**

The Clerk informed Members that arrangements were in hand for handing over the Community Council files to Rachel Johnson. This would be done following the June meeting. Arrangements would be made for the post to be diverted to her address effective from Mid-June. Arrangements would be made for Rachel’s contact details to be provided to Members at the June meeting. However, Members were reminded that the Community Council e-mail address in use would continue to be in use.

It was agreed that the Local Authority should be informed of a change of telephone contact number. Clerk to arrange this

#### **Discussion of possible arrangements for gate locking at The Beacon**

Members were aware of a single incident of an unauthorised vehicle going onto the Beacon. C’lir Alan Taylor pointed out that it was a public right of way, so any locking of the gates would have to be accompanied by a new gate configuration to allow pedestrians to get through. Members decided to leave it in abeyance for the time being. Matter to be placed on the July agenda for a review of the situation at that time.

#### **Review of risk assessment**

The Clerk informed Members that the risk assessment had been amended to reflect the recent work on concrete removal on The Beacon. General review of risk assessment deferred for consideration in June meeting

#### **Any other business**

Manhole outside No. 2, The Beacon. C’lir Barbara Summons mentioned problems with a protruding manhole at this location. The County Council and Welsh Water had both disclaimed responsibility when C’lir Summons had contacted them about it. C’lir David Wildman mentioned that all manholes and pipes, whether adopted or not, were due to become the responsibility of the Local Authority from next October. Matter to be placed on June agenda for discussion.

**Vehicles speeding along road next to The Beacon.** C’lir David Wildman had received complaints about speeding along this section of road. Members thought it would be a good idea to ask the Police to attend a future meeting to offer advice.

Contact details. C’lir Alan Taylor informed Members of his new telephone number.

#### **Public forum**

There were no members of the public present at the meeting.

The meeting concluded at 8-05pm. Next meeting Monday 6th June, 2011, 7pm.